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TO :

19 May 1952

FROM :

SUBJECT: Orders

1. Effective 21 May 1952 you are detailed to the Chief of the Training Division of the [] for additional duty as the Communications Officer on his immediate staff. In performing that function you will exercise technical and operational direction of all Communications Training Activities of the [] for Chief, [] in accordance with established [] Policy and Doctrines. Whenever any doubt exists as to the applicability of those policies, you will refer the matter to this office.

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2. In performing the duties of the Training Division Communication Officer you will conform to the administration and disciplinary control of the Chief of Training in the same manner as his other Staff Officers except that you will remain on the [] table-of-organization and continue to also function as the [] Commo Training Officer. Logistical support including office space, facilities, etc., will be provided by Chief Training.

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3. Communications Training Officers who may be subsequently detailed to Chief Training will in each case be subordinate to you and will be directed to report to you for technical and operational control.

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CONCURRENCE: /s/
Chief Training

Dist: []

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RELATION OF COMMUNICATIONS TO TRAINING ACTIVITIES

In this document, TRAINING and COMMUNICATIONS are used to mean the TRAINING STAFF and the COMMUNICATIONS STAFF of the [] as shown on the Organization Chart incorporated in [] and as represented by the Chief of the Training Division of [] [] respectively.

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For the purpose of defining and delineating the general relationship between Training and Communications, the following basic principles and arrangements are established:

I. Communications is entirely responsible for planning the communication phases of a proposed operation and for implementing the commo aspects of it when it becomes operational, providing and operating the base-end in all cases.

II. It is therefore essential that Communications direct the commo training of [] personnel involved and determine their competence to perform their assigned commo role in a proper and secure manner.

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III. In this regard, the Assistant Director for Communications [] in his dispatch CY 2-254 has stated in part:

"RESPONSIBILITY

Area Communications Chiefs are authorized to approve all details of [] communications training in their area, following Headquarters approval of the project, and are responsible for:

a. Directing the communications training of all [] personnel.

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b. Modifying curricula developed by Headquarters to meet specific operational requirements; and preparing associated training materials as may be required when operational time limitations prevent Headquarters from meeting these requirements.

c. Determining if each trainee, upon completion of training, is qualified to perform the required communications duties for his assignment.

d. Advising Headquarters on a continuing monthly basis, through the medium of a monthly activities report, of the progress of all personnel receiving training.

e. Submitting to Headquarters, upon completion of training, a complete brief and evaluation of each Trainee."

IV. Since it is charged with insuring conformance to Agency telecommunication policies and communication-security doctrine, all communication training material and documents used in Training will be furnished or approved by Communications.

V. Experienced and competent Staff Communications personnel are in demand in excess of the Agency's ability to supply (in view of the competition offered in this regard by the communications industry). As a consequence, Communications in this Agency has been placed on a career basis with a carefully designed career training and communications broadening program in effect. It is therefore essential that communications personnel be assigned and rotated to other assignments at the discretion of Communications. While personnel of this category may be detailed by Commo to the administrative and operational control of other elements of the Agency, the individuals concerned remain Communications personnel in every sense.

VI. Communications will detail a Senior Communications Officer to TRAINING who will serve as the Senior Communications Training Officer on the TRAINING Staff on a full-time basis and also represent Communications in all communications training matters. He will take technical and operational guidance from Communications while being administratively controlled by the Chief of Training. He will be responsible to the Chief of Training for the implementation of Communications Training functions as herein defined and to the same extent to the Chief of Communications for the proper observance of Agency communications policy and security doctrines. Other Communications Training Officers and Instructors detailed to TRAINING shall report to him for technical and operational control and communications materiel support. He will be responsible for keeping Communications informed on a continuous basis of the progress of all personnel receiving training and for the prompt submission of a complete brief and evaluation of each trainee who completes training. He will assist Communications as may be necessary for the proper mounting and operational briefing [redacted] 25X1

VII. While detailed to Training, Communications personnel shall be under the administrative and disciplinary control of Training as defined by Section 5 of the [redacted] 25X1

VIII. Personnel involved in communication training will fall within the following categories:

a. Communications Training Officers; Communications Staff personnel who are career Communications Officers carried on the Communications Table-of-Organization and ordinarily detailed to TRAINING.

b. Communications Instructors; Qualified U. S. personnel in a Contract or Staff-Agent status who are not Communications Staff Officers nor career Communications personnel who are carried on the TRAINING T/O. They will conduct or supervise commo training under the general direction of Communications Training Officers. Whenever their qualifications permit, they will be transferred to the COMMUNICATIONS T/O and be incorporated into the Communications Staff Officer Career program. In this event they will be advanced to category (a) above. Normally they will supervise

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Submitted:

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Chief of Communications

Concurrence:

Chief of Training

Approved:

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